

CHATTAHOOCHEE HILLS CHARTER SCHOOL

Our Mission

The mission of Chattahoochee Hills Charter School is to inspire all our children to the highest levels of academic achievement through a rigorous curriculum that integrates the wonders of the natural world.

The Process

Qualifying Attendance Zone for Chattahoochee Hills Charter School

Any student residing in the Chattahoochee Hills Charter School Attendance Zone, and who meets the age requirements for the school, is eligible to attend Chattahoochee Hills Charter School. Students with a parent or guardian who is a member of the governing board or is a full-time teacher, professional, or other employee of Chattahoochee Hills Charter School are also eligible to attend. Proof of residency and adherence to application deadlines are essential to this process.

Minimum age of five years by September 1, 2011 for kindergartners or six years old by September 1st, 2011 for first grade.

Key Dates & Deadlines

Application Deadlines

February 5–February 28, 2011: Open enrollment for the attendance zone

Student applications must be completed online or mailed to 9110 Selborne Lane, Suite 200, Chattahoochee Hills, GA 30268 along with a copy of the child's birth certificate, and an Affidavit of Residency with two documents proving residency within the attendance zone. Proof of residency may be established with (1) a lease, deed or mortgage and (2) a current utility statement, such as electric, water, gas or cable. Applications and supporting documents are due no later than February 28, 2011.

Admission Notification

By March 14, 2011

Official notification will be provided by Chattahoochee Hills Charter School to all families of qualifying students with admission offers. Admission is based solely on residency and age requirements. Chattahoochee Hills Charter School does not discriminate in its enrollment procedures or educational programs based on intellectual or athletic ability, aptitude, disability, race, class, gender, family structure, sexual orientation, religion, ancestry, or any other basis prohibited by law. Chattahoochee Hills Charter School will administer placement tests, but no admissions tests.

If the number of applicants exceeds the capacity of a program, class, grade level, or building, all students who applied during the open enrollment period will have an equal chance at admission through a random selection process. Offers of admission will proceed with the first randomly selected student from each grade, to the next student, and so on until all available slots are offered. Families of students receiving official notification of admission will have until April 6, 2011 to notify the school of their intent. Should a student or family decline admission or fail to respond by April 6, 2011, that student will be removed from the roster and the slot will be offered to the first student of that grade level on the wait list until all slots have been filled.

Enrollment Deadline

All accepted applicants must return their Intent to Enroll form and all required supporting documentation by April 6, 2011.

Student/Family Information

Student's Name: Last _____ First _____ M.I. _____

Name the child goes by _____ Home phone _____/_____

E-mail address(es) _____

Home address _____

County of residence _____ City _____ State _____ Zip _____

Birth date ____/____/____ Sex ____ Grade for 2011-2012: ____

Student lives with: Parents Mother Father Legal Guardian

Previous school(s) attended _____

Grade(s) _____

Child of full-time faculty/staff member at Chattahoochee Hills Charter School: Name(s) / Age(s)

Parent/Guardian Information

Parent's Name: Last _____ First _____

Daytime phone _____/_____ E-mail address _____

If different from applicant's: Home address _____

County of residence _____ City _____ State _____ Zip _____

City _____ State _____ Business phone _____/_____

Parent's Name: Last _____ First _____

Daytime phone _____/_____

E-mail address _____

If different from applicant's: Home address _____

County of residence _____ City _____ State _____ Zip _____

City _____ State _____ Business phone _____/_____

In Case of Emergency

Contact Name #1: Last _____ First _____

Relationship to student _____

Phone _____/_____ Alternate phone(s) _____

Contact Name #2: Last _____ First _____

Relationship to student _____

Phone _____/_____ Alternate phone(s) _____

Read and Sign

Parental involvement is key to the success of the Chattahoochee Hills Charter School. Parents and guardians of attending students should commit to the following volunteer service annually:

- Two-parent households with one child in Chattahoochee Hills Charter School will donate at least 20 hours.
- Two-parent households with more than one child in Chattahoochee Hills Charter School will donate at least 30 hours.
- Single-parent households with one child in Chattahoochee Hills Charter School will donate at least 10 hours.
- Single-parent households with more than one child in Chattahoochee Hills Charter School will donate at least 15 hours.

Yes No

I have read and understood this application, and I further certify that the information I have submitted is complete and accurate to the best of my knowledge and belief.

Signature of parent/guardian

_____ Date _____

Signature of parent/guardian

_____ Date _____

Please return to the address below by February 28, 2011

**Chattahoochee Hills Charter School
9110 Selborne Lane, Suite 200
Chattahoochee Hills, GA 30268**